

MAHARAJA SURAJMAL TEACHERS TRAINING COLLEGE

PAKKA BAGH, BHARATPUR (RAJ.)

Internal Quality Assurance Cell (IQAC)

Minutes Of Meeting

Date: -31/07/2021

In reference of notice on dated 12/07/2021. The meeting of IQAC was organized on 31/07/2021 at 3:00 PM in administrative block of the Institution.

Meeting is chaired by The Principal and Chairperson of the IQAC Dr. Anil Kumar Srivastava. The meeting is commenced with the welcome to chair and other members by coordinator IQAC Dr. Rasmi Srivastava.

The members who were present in the meeting -

Dr. Anil Kumar Srivastava Chairperson (Principal)	-	Chair
Dr. Bharti Sharma (Faculty member)	-	Member IQAC
Dr. Jagriti Sharma Member (Faculty member)	-	Member IQAC
Dr. Deen Dayal Sharma Member (Faculty member)	-	Member IQAC
Mr. Harendra Kumar Sharma Member (Faculty member)	-	Member IQAC
Smt. Neelam Singh Member (Faculty member)	-	Member IQAC
Sh. Jeetendra Singh Member (Faculty Member)	-	Member IQAC
Smt. Mamta Agrawal (Librarian)	-	Member IQAC
Mr. Daman Shanti (Student)	-	Principal Nominee
Dr. Rashmi Srivastava (Vice Principal)	-	Coordinator IQAC

The agenda points of meeting were-

- Organization of Workshop/Seminar.
- Discussion on AQAR 2020-2021
- Discussion on Application for 2nd cycle to NAAC
- Publication of Yearly magazine.

Decision taken in the meeting were: -

Agenda- Internal Academic audit

Agenda-Organization of Workshop/Seminar.

Smt. Neelam Singh elaborate that the IQAC is going to organize on National webinar on the theme "New Education Policy 2020 in context of Teacher Education" with the collaboration of Dakshin Bharat Hindi Prachar Sabha, Madras, Uchch Shiksha evm Shodh Sansthan. She states that we are discussing with the governing body of Dakshin Bharat Hindi Prachar Sabha, Madras and webinar will probably organize on 26th August 2021. The organizing committee is preparing for the event under the supervision of coordinator IQAC.

Agenda- Discussion on AQAR 2020-2021

Dr. Rashmi Srivastava state that as we all are aware that the academic year is delayed due to corona. The AQAR writing is under process as per new guideline of NAAC. The portal is not opened till the time for AQAR 2020-21. The Coordinator assured that when the portal will the portal open, the IQAC submit AQAR within time. All the members of IQAC have supported her response on the agenda.

Agenda- Discussion on Application for 2nd cycle to NAAC


Respected Principal enlighten the agenda by his words that the time duration of Institutional 1st cycle Assessment and Accreditation is going to be completed on 16 December 2021. We should apply for 2nd cycle Assessment and Accreditation process very soon. He states that he will raise the agenda in the meeting with management but it can be delayed because of abnormal situation due to corona. He assured that the Institution will apply for 2nd cycle Assessment and Accreditation process very soon.

Agenda-Publication of Yearly magazine.

Dr. Rashmi Srivastava as Chief Auditor of Institutional yearly magazine 'Smriti' again mentioned that the publication of yearly magazine for session 2020-21 is not done till and hope magazine will be published either with in two month or in next session.

Copy to: -

- Principal Office
- IQAC
- ICT Department to upload on website
- Copy to file


Principal
Maharaja Surajmal T.T. College
Bharatpur (Raj.)

MAHARAJA SURAJMAL TEACHERS TRAINING COLLEGE

PAKKA BAGH, BHARATPUR (RAJ.)

Internal Quality Assurance Cell (IQAC)

Minutes Meeting

Date: -19/02/2022

Meeting of IQAC was organized at 03:00 PM in Principal Office of the college. The meeting chaired by Principal and IQAC chair Dr. Anil Kumar Srivastava.

The meeting commenced with welcome address to chair and other participants by coordinator Neelam Singh.

The members who present in the meeting were-

Dr. Anil Kumar Srivastava Chairperson (Principal)	-	Chair
Dr. Bharti Sharma (Faculty member)	-	Member IQAC
Dr. Jagriti Sharma Member (Faculty member)	-	Member IQAC
Dr. Deen Dayal Sharma Member (Faculty member)	-	Member IQAC
Mr. Harendra Kumar Sharma Member (Faculty member)	-	Member IQAC
Sh. Jeetendra Singh Member (Faculty Member)	-	Member IQAC
Smt. Mamta Agrawal (Librarian)	-	Member IQAC
Mr. Daman Shanti (Student)	-	Principal Nominee
Smt. Neelam Singh	-	Coordinator IQAC

The discussion and decision on agenda points were as follows-

- **Review of curriculum planning.**

Dr. Bharti Sharma stated Curriculum planning and implementation as per plan and smooth and qualitative delivery of content and other activities is monitoring by curriculum planning committee under IQAC.

- **Planning for student induction programme**

It is decided that student induction program will be organized from 02 March to 04 March 2023.

Smt Neelam Singh given the responsibility for preparation and arrangements of student induction program on Bloom's Taxonomy and Constructive Approach of Teaching Plan.


Principal
Maharaja Surajmal T.T. College
Bharatpur (Raj.)

MAHARAJA SURAJMAL TEACHERS TRAINING COLLEGE

PAKKA BAGH, BHARATPUR (RAJ.)

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Date: -05/05/2022

Meeting of IQAC was organized at 03:00 PM in Principal Office of the college. The meeting chaired by Principal and IQAC chair Dr. Anil Kumar Srivastava.

The meeting commenced with welcome address to chair and other participants by coordinator Neelam Singh.

The members who present in the meeting were-

Dr. Anil Kumar Srivastava Chairperson (Principal)	-	Chair
Dr. Bharti Sharma (Faculty member)	-	Member IQAC
Dr. Jagriti Sharma Member (Faculty member)	-	Member IQAC
Dr. Deen Dayal Sharma Member (Faculty member)	-	Member IQAC
Mr. Harendra Kumar Sharma Member (Faculty member)	-	Member IQAC
Sh. Jeetendra Singh Member (Faculty Member)	-	Member IQAC
Smt. Mamta Agrawal (Librarian)	-	Member IQAC
Mr. Daman Shanti (Student)	-	Principal Nominee
Smt. Neelam Singh	-	Coordinator IQAC

The discussion and decision on agenda points were as follows-

- **Feedback collection**

Smt. Neelam Singh stated that feedback is collected from students, parents, teachers, staff members and alumni.

- **Internal Academic audit**

Internal Academic committee has been structured as-

Dr. Jagriti Sharma

- Head

Dr. Bharti Sharma

- Member

Dr. Samandar Singh

-Member

Smt. Brijesh Kumari

- Member

It is decided that internal academic audit will be done in last week of June and the committee will be submitted the report in next IQAC meeting.

- **Organization of Workshop/Seminar/FDP**

It is decided that the FDP will be organized by IQAC very soon.

- **Publication of Yearly magazine.**

Sh. Harendra Kumar Sharma stated that Yearly magazine Smriti of session 2020-21 is almost ready to publish.

- **Submission of AQAR 2020-21**

Neelam Singh coordinator IQAC confirmed that the AQAR 2020-21 submission is in final stage and IQAC will be submitted before 15 May 2022.

Principal


Principal
Maharaja Surajmal T.T. College
Bharatour (Rai.)

Coordinator

MAHARAJA SURAJMAL TEACHERS TRAINING COLLEGE

PAKKA BAGH, BHARATPUR (RAJ.)

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Date: - 22/08/2022


Meeting of IQAC has been organized on 31/08/2022 at 03:00 PM in administrative block of the Institution.

Decision taken on agenda points were -

- **Internal Academic audit.**
Internal audit of all cell, labs and record etc. has been done by academic audit committee and report is submitted to IQAC for Principal approval.
- **Progression report of Placement cell and future plan.**
In charge Placement Cell Sh. Harendra Kumar Sharma stated that 05 students has been appointed through placement cell.
Sh. Jeetendra Singh Co-In charge stated that the Placement Cell is also planning to organize Placement fair in college.
- **Organization of Faculty development and Student induction programmes.**
Smt. Neelam Singh stated that we have asked to Prof. Amita Pandey Bharadwaj, Head - Teaching Learning Centre Under Pandit Madan Mohan Malviya Mission, Sh. Lal Bahadur Shastri National Sanskrit University, Central University to organize collaborative Faculty Development Program.
Soon we will send her a request mail for vice chancellor approval.
- **Progression report of Alumni committee and future plan.**
- Dr. Bharti Sharma stated that association is regular touch in alumni and collecting feedback and suggestions for qualitative enrichment. We are going to register alumni through goggle form. .

- **Progression report of Curriculum planning committee and future plan.**
Dr. Bharti Sharma confirmed that curriculum is completed as per plan . Extra classes had organized to full fill the needs of students. Internal evaluation has done and the marks communicated to students for transparency measures.
- **Progression report of other committees and future plan.**
- All committees given their report to IQAC. .
- **Organization of workshop/seminar/FDP**
- Principal announced that the Vice Chancellor has approved our request to jointly organize a Faculty Development Program from 12 to 16 September 2022.
- **Publication of Yearly Magazine.**
- Publication committee directed by principal to make all arrangements for publication of yearly magazine Smriti. So students can get a platform to express their ideas, views, fiction, what they explore, what they think etc.

Coordinator IQAC


Principal
Principal
Maharaja Surajmal T.T. College
Bharatpur (Raj)

MAHARAJA SURAJMAL TEACHERS TRAINING COLLEGE

PAKKA BAGH, BHARATPUR (RAJ.)

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Date: -01/09/2022


Meeting of IQAC has been organized on 31/08/2022 at 03:00 PM in administrative block of the Institution.

Decision taken on agenda points were -

- **Internal Academic audit.**
Internal audit of all cell, labs and record etc. has been done by academic audit committee and report is submitted to IQAC for Principal approval.
- **Progression report of Placement cell and future plan.**
In charge Placement Cell Sh. Harendra Kumar, Sharma stated that 05 students has been appointed through placement cell.
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Coordinator IQAC


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